

Century House Association Activity Chairs Meeting

Minutes for March 4, 2026

10 a.m. at Century House

1. Call to Order 10:02 Bill Harper, chair
2. Land Acknowledgement - Tim Hicks
3. Adoption of agenda [Buttle, Gordon]
4. Adoption of minutes from February meeting [Milligan, Gordon]
5. Recognition of members we lost last month
- Carl Zahn, who used to clear the tables after lunch

6. Old Business

- Hyack Parade is Sat May 23 - we are registered; we need a leader and volunteers; there is a thorough checklist of how to run it; contact Bill Harper if interested

7. Treasurer's Report

- Marnie Jepsen introduced herself and thanked the chairs for patience while she learns. The January Income Statement & Statement of Financial Position were available, but the statements are still missing many entries as we close the books for 2026, so Marnie advised that she hopes to have more information for next meeting
- Budget 2026 - not quite ready, Treasurer will deliver next month
- Motion to receive [Jepsen, Hampel]

Finance Committee

- **Motion:** [Hicks, Wylie; carried] to authorize up to \$3000 for development of a new logo for the Century House Association

8. Executive Reports

- President's Report - It's been a month of transition;
 - Bill attended various events including a Learn 'n' Lunch re the Better Impact/MyImpact reporting system (although if you prefer there's a book on the cabinet in the office); reporting your monthly total is OK
 - Outreach: Bill spoke to a local Rotary Club (all 50+) and met people at a fundraiser in the Royal City Centre
 - Pink Shirt Day - Bill participated with staff; good turnout, thanks to all
 - Diversity - Bill, Tim, & SET worked with SET and staff re translation support,
Action: above-named will form a committee to work out various ways we can help people
 - Trust - Staff-executive orientation March 23, to help new people on both sides get up to speed
 - Motion to receive [Harper, Buttle]

- **Memorandum of Understanding** - Bill and others will meet with a City team; Carole Wylie explained the history of MoU. Now with growth and changes, it's time to review it. Input welcome via your liaison; the MoU is on the website [here](#).
- **Strategic Plan Committee Report** -
 - main team is up and running; still discussing structure & priorities;
 - next meeting Friday March 6
- **Liaisons Report** - Trudi
 - list of assignments was distributed and is on the corkboard near front door
 - liaisons will be in touch with groups soon
 - plan is for president not to be a liaison in the future
 - chairs elections in April
 - new form ready, in a file folder Nomination Forms 2026 in top drawer of the CHA file cabinet.
 - As we did last year, we'll be scheduling meetings to sync with when groups meet; groups, please be ready to suggest a date/time and an alternative
 - Motion to receive [Hampel, Buttle]

9. Standing Committee Reports

Bursary

- Trivia fundraiser is Mar. 24
- Picked up 18 applications from NWSS
- Motion to receive [Hogg, Buttle]

Governance

- more changes to Handbook underway
- meeting executive this month re working together
- Motion to receive [Wylie, Gensik]

Events

- team meets 3rd Saturday each month
- monthly Birthday Parties continue to sell out; hoping to add a Sunday party by June
- April event tickets now available: Opera Gala and pianist Luke Sanford
- need a volunteer with spreadsheet skills
- motion to receive [Ladouceur, Lynn]
- *a later comment led to agreement that when providing event info to staff we should tell them both expected and maximum number so there is no misunderstanding*

Communications

- updating new member package re new executive
- proceeding with logo now that funding has been approved
- motion to receive [Hicks, Lynn]

Finance

- Most effort is going into finalizing the budget and finishing the handover to the new treasurer

10. Staff Report

- near-final to hire three new staff - for Sundays & help during week
- Sundays will be a soft opening early April; still planning what we can do
- We want more opportunities in the fitness centre with more observation or supervision; meeting Thursday to sort out when the hours would be
- at a slower time (July?) we have funding for upgrades to accessibility & safety, including :
 - the front door and the door beside the office to Learning Garden
 - a new accessible section of the front counter;
 - two more workstations for staff
- several security changes will make us more secure when locking up at night
- parking signs are on the way to say parking 9-5 is for us and Youth Centre
- no plans yet for a roof on the bike lockup
- motion to receive [Gordon, Gerbrandt]

11. Discussion time - should we have it in these meetings?

Bill explained the idea; comments included:

- should be focused discussion with advance notice of the topic; it has to earn its time on the agenda
- group brainstorm of topics, and pick one;
- do at end of meeting so it's optional (others agreed, but we noted that staff will come in to move chairs)
- bring your groups' opinions
- I don't know enough about what's going on to contribute
- homelessness was an issue that inspired this suggestion
- have summaries in minutes for those who missed it [*you're reading one now!*]
- maybe a 15-minute spot focused and perhaps led, with topic announced
- not necessarily every meeting

12. Activity Group Highlights

- Bid Euchre had its 10-year celebration; two people are taking lessons.
- Low Vision - Feb. meeting guests were from Vision Loss Rehab & CNIB, showing seven types of technology that might help; four volunteers for up to five 1-1 sessions; March meeting had a few more wanting this. Judy Venable also visited to review what she does
- SET will offer an AI workshop March 18 at 2 pm
- Ukelele - 100 total on 4 meetings, plus 16 via Zoom; had a Chinese social for Lunar New Year; past president Annette Oakes has health issues
- English - 7-8 groups now; welcome new facilitators
- Singers - 28 members going to Good Samaritans at Victoria Heights this month; averaging 40-45 per session
- Notable 90s - Heart month - stories from the heart, ideas for the heart
- Peer Support - has volunteers available; call MaryAnn Becher if interested
- SOUL - meets monthly to review ideas for a session
- Readers Theatre - meets on 2nd & last Tuesdays at 6
- Bingo - cards updated; March 27th is quarterly appreciation cake
- Squares - got a grant to promote square dancing
- Dragons - excited to back on the water!
- Line Dancing - next sessions to be announced soon; two volunteer leaders are helping with a second session; interested? see Clarion
- Blood Pressure Clinic - please bring your wallet cards if you want a test

13. Appreciations and Good of the Association

- Bill thanked Helen Chambers for her work on the finally-reframed photo of Princess Margaret from our opening in 1958. There was a suggestion that we plan for our 2028 anniversary STARTING NOW
- Insurance: We're reviewing it. We're covered if on property, and the executive has special coverage. But we have people volunteering off property, need coverage for the Hyack Parade, and are asking existing groups if any have their own coverage.
- Bill noted the Clarion coverage of Lesley Hebert's new book

14. Announcements

- International Women's Day - Mar. 5 meal sold out; Friday Night Fever music will be all women
- Time For Change - event March 4 will cover issues re where we will live as we age

15. Inspirational Quote, from Debbie Tommila

Life is Beautiful. One day, One hour and One Minute, will not come again in your entire life. Avoid fights, angriness, and speak lovely to every person.

16. Next Meeting: **April 1**

17. Adjournment 11:43 [moved: Ladouceur]

18. Door Prizes