

Century House Association Activity Chairs Meeting

Minutes for January 7, 2026

10 a.m. at Century House

1. Call to Order 10:02

Represented: Artists, Badminton, Bid Euchre, Bingo, Blood Pressure S, Bridge, Bursary SC, Canasta, Carpet Bowling, Conversational English, Conversational French, Conversational Spanish, Court Whist / Whist, Cribbage, Current Affairs, Darts, Dragons, Events SC, Governance SC, Keep In Touch, Learning Garden, Line Dancing (2), Low Vision, Mahjong, Notable 90s, Parkinsons, Peer Support, Pickleball, Players, Quilting, Readers, Scrabble, SET, Singers, Snooker, SOUL, Squares, Table Tennis, Tue. Crafts, Wed. crafts, Ukulele, Walkers, Wed. Crafts, Wonders of the Garden

2. Land acknowledgement - Bill Harper

3. Adoption of agenda [Barb Gordon, Caron Cave-Pell]

4. Adoption of minutes from December meeting [Lynn Bittner-Jobson, Norm Daykin]

5. Recognition of members we lost last month

- Jan Potter, a long-time member who had not been active lately

6. Treasurer's Report

- There were no questions about the pre-circulated reports
 - The craft sale amounts are total revenue, not all of which came to CHA
 - Motion to receive [Sydney McGillis, Norm Daykin]
- **MOTION:** [Bill Harper, Pat Gerbrandt - carried] to authorize payment of \$1601.25 for repairs and painting in the snooker room. This was recommended by the executive at its December meeting. We are splitting the cost with the City.
- **Finance Committee**
 - Working on budgets; thanks to Don McLellan who provided drafts to all groups. We're still accepting input, and hope to present the 2026 budget at the March chairs meeting as required
 - Cash management - standardizing (as required of a charity); set up a petty cash system, closing outside bank accounts, and clarifying processes
 - Investments - GICs all cashed into two cashable term deposits; one is designated for short-term operating costs, and the other will be invested or committed as the strategic plan develops and creates actions
 - Support groups do not charge fees to belong; we don't expect to change that
 - Grant opportunities - researching possible sources
 - Motion to receive: [Sydney McGillis, Pat Gerbrandt]

7. Executive Report

- Membership fee bump to \$25.75 was not supposed to happen and will be rescinded; the few people who paid that amount will get a 75-cent credit soon.
- The city budget process is underway; it includes Sunday opening for Century House and also a review of parking in our area
- Noted the appearance of the Freshet newspaper, now in print. It has an online presence [here](#), and we have written three monthly columns for it (see the Opinions section). It's a charity, in case you're thinking of donating to support it.
- Motion to receive [Anne Ladouceur, Caron Cave-Pell]

8. Standing Committee Reports

- Bursary - no report
- Governance
 - The latest version of the CHA Handbook is as of Dec. 30, 2025. It's online via [this page](#). There will be more changes, notably after the AGM. If you'd like to be part of the committee, let us know [by email](#), because members will be named to the committee at the February CHA executive meeting
 - Thanks to staff for support to date, including arranging the café opening and making sure we're ready for the election whether we use the proposed staggered election format or not
 - Motion to receive report [Carole Wylie, Barb Gordon]
- Events Planning - (*Bill Harper acting as Chair*)
 - The next Clarion will announce a PJs Party, plus our plans for Pink Shirt Day and Black History Month
 - The New Year's Eve gala had 102 people (we had expected 50), with many dressed to the nines; we learned from it and hope to repeat it
 - Motion to receive report: Anne Ladouceur, Kathy Lynn
- Communications
 - Now meeting regularly, has listed responsibilities;
 - Completed handout for new members; it's in service
 - Completed learning arrangements re email to all members
 - Gathered data and recommended printing more Clarions; this has reduced costly photocopying without leaving Clarions unused; also learning who takes copies for offsite distribution
 - Monthly column launched in Freshet website
 - 2026: Starting process for revising CHA's logo, more Freshet content, outreach (with Strategic Plan Organizing Committee)
 - Motion to receive report: [Trudi Hampel, Rose Delorey]

9. Strategic Plan

- Organizing Committee is getting new members oriented, meeting soon
- Motion to receive [Harper, Chambers]

10. AGM

- Reminder of nomination deadline Jan. 14 to have bio published
- lunch will be available in the café as usual Sat. 11:30 - 1:00, offering a choice of quiches (spinach & goat cheese or salmon & dill); please order at least 24 hours ahead. Sandwiches etc. will also be available. Note: having this lunch (AGM or not) shows support for offering Saturday lunches in the future.
- Staggered elections: some chairs have experienced this in other organizations; the main reason is to avoid a complete turnover of the executive in a future year. Consensus to proceed to AGM with motions
- Motion to receive: Trudi Hampel, Pat McDonald

11. Staff Report

- In 2026 we will be open Sundays, likely not until spring season; more details to come
- United Way grants likely will get approved for 3 years under a new renewal grant process; this could bring stability to Community Connections and our free meal program
- No membership purchases or renewals on day of AGM
- Lunch services for AGM: as above, café open with same process as weekdays
- Motion to receive: Bill Harper, Norm Daykin

12. Activity Group Highlights

- Square dancing: latest session had two visitors and five new dancers
- Bingo is up to 50 members
- Notable 90s had the Singers in for carols, and celebrated a member's 106th birthday!
- Spanish conversation asks if we can count participants on Zoom (who can't scan in)
- Line dancing: Mon. 12:20-1:20 had 42 participants; Mon. 1:40-2:40 had 34; Tue. 7-8:30 p.m. had 26, including eight new dancers; some spaces available in the latter two.
- Blood Pressure Clinic: some adjustments to process required, otherwise going well
- Wonders of the Garden: would welcome ideas for topics of future meetings
- Singers: 40-45 people at January meeting
- SET: see the Clarion for a schedule of SET help sessions
- Low Vision - presentation on smart glasses, with SET in attendance
- Ukulele: busy in December with performances
- Players: back to rehearsals Jan. 15 at 1; next performances will be standup and improv comedy

Dragons: continuing dryland training; completed fitness baseline - and donated \$200 to CHA!

Final comments:

- Reminder to (a) scan in for the Chairs meeting (b) log our volunteer hours for it
- Hearing clinics are being held at Queensborough CC; request noted to have them here
- Note that temperatures in our building spaces WILL go up and down, and we'll have to get used to it. The city is still testing solutions, and we want you to keep reporting problems, but in the meantime bring a vest or a scarf

13. Inspirational Quote - Debbie Tommila's quotes will appear in the minutes of future meetings

Next Meeting: **Wed. Feb. 4**

Motion to Adjourn 11:45 a.m. [motion: Kathy Lynn, Pat Gerbrandt]